



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
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WASHINGTON DC 20350-1000

SECNAVINST 5430.7S
DON/AA
26 Aug 2021

SECNAV INSTRUCTION 5430.7S

From: Secretary of the Navy

Subj: ASSIGNMENT OF RESPONSIBILITIES AND AUTHORITIES IN THE
OFFICE OF THE SECRETARY OF THE NAVY

Ref: (a) 10 U.S.C.
(b) U.S. Navy Regulations 1990
(c) SECNAVINST 5215.1F
(d) DoD Directive 5100.01 of 17 September 2020
(e) 14 U.S.C.
(f) E.O. 12879
(g) Public Law 110-181
(h) Office of Management and Budget Circular No. A-76
(i) SECNAVINST 5430.57H
(j) DoD Instruction 7600.02 of 15 March 2016
(k) SECNAVINST 4380.9

Encl: (1) Responsibilities

1. Purpose. To publish responsibilities and authorities for the administration of the Department of the Navy (DON). This instruction has been substantially revised and should be reviewed in its entirety.

2. Cancellation. SECNAVINST 5430.7R.

3. Applicability. This instruction applies to the DON.

4. Policy. Per reference (a), as implemented by reference (b), the DON is organized under the Secretary of the Navy (SECNAV) and is composed of:

a. The Office of the SECNAV, which includes the Under Secretary of the Navy (UNSECNAV), civilian executive assistants, staff assistants, and such other offices and officials as may be established by law or as SECNAV may establish or designate.

(1) The civilian executive assistants are:

(a) The Assistant Secretary of the Navy (Energy, Installations and Environment) (ASN (EI&E)).

(b) The Assistant Secretary of the Navy (Financial Management and Comptroller) (ASN (FM&C)).

(c) The General Counsel (GC) of the Navy.

(d) The Assistant Secretary of the Navy (Manpower and Reserve Affairs) (ASN (M&RA)).

(e) The Assistant Secretary of the Navy (Research, Development and Acquisition) (ASN (RD&A)).

(2) The staff assistants are:

(a) Deputy Under Secretary of the Navy (Policy)

(b) Deputy Under Secretary of the Navy (Intelligence and Security)

(c) The Chief of Information (CHINFO).

(d) The Chief of Legislative Affairs (CLA).

(e) The Chief of Naval Research (CNR).

(f) The Special Assistant to the Secretary of the Navy for Information Management and Chief Information Officer (SAIM/DON CIO).

(g) The Judge Advocate General (JAG).

(h) The Naval Inspector General (Naval IG).

(i) The Auditor General (AUDGEN) of the Navy.

(j) The Director for Performance Improvement.

(k) The Director, Office of Small Business Programs (OSBP).

(l) The Director, Naval Criminal Investigative Service (NCIS) (for those matters on which the Director reports directly to SECNAV).

(m) The Director, DON Special Access Program Central Office (DON SAPCO).

(n) The Principal Cyber Advisor (PCA).

b. The Office of the Chief of Naval Operations (OPNAV).

c. The Headquarters, United States Marine Corps (HQMC).

d. The entire operating forces.

e. All field activities.

f. U.S. Coast Guard Headquarters when the U.S. Coast Guard is operating as a Service in the Navy.

5. Responsibilities. See enclosure (1).

6. Scope. Within the area of responsibility assigned in paragraphs 3 and 4 of enclosure (1), each civilian executive assistant is the principal civilian advisor and assistant to the SECNAV and UNSECNAV on the administration of the affairs of the DON. Each staff assistant is the principal advisor and assistant to the SECNAV and UNSECNAV, for their assigned duties, per paragraphs 3 and 5 of enclosure (1). In carrying out these duties, the civilian executive assistants and staff assistants also support the Chief of Naval Operations (CNO) and the Commandant of the Marine Corps (CMC), as prescribed in references (a) and (b) in the execution of their responsibilities.

a. CNO. The CNO is the principal Navy advisor and Navy executive to the SECNAV on the conduct of Navy activities in the DON. The CNO performs duties under the authority, direction, and control of the SECNAV and is directly responsible to the SECNAV except as otherwise prescribed by law.

b. CMC. The CMC is the principal Marine Corps advisor and Marine Corps executive to the SECNAV on the conduct of Marine Corps activities in the DON. The CMC performs duties under the

authority, direction, and control of the SECNAV and is directly responsible to the SECNAV except as otherwise prescribed by law.

c. Commandant of the Coast Guard (COMDT COGARD). When the U.S. Coast Guard is operating as a Service in the Navy upon the declaration of war or when directed by the President, the COMDT COGARD performs duties under the authority, direction, and control of the SECNAV and is directly responsible to the SECNAV except as otherwise prescribed by law.

7. Governance. SECNAV assigns responsibilities and authorities for areas essential to the efficient administration of the DON to and among the civilian executive assistants and staff assistants. The SECNAV retains control of these and related policy matters, including the establishment of fundamental policies and the issuance of such orders and directives as are deemed necessary, per reference (c).

8. Delegation of Authority. The SECNAV is frequently assigned additional authorities and responsibilities. Many are provided formally through United States Code or public law, Department of Defense (DoD) directives and instructions, or through written memoranda; others are presented less formally. Regardless of origin, the details of each assignment shall be captured in writing. Further delegations by the SECNAV, if any, of these additional authorities and responsibilities to the appropriate level in the DON shall also be in writing.

a. The publication of a SECNAV directive as described in reference (c) may be necessary to execute these delegations of authority. SECNAV directives often include a delegation of authority or assignment of responsibility. Directives as described in reference (c) may continue to provide written guidance on selected authorities and responsibilities.

b. Additional delegations shall be made in writing signed by the SECNAV, UNSECNAV, CNO, CMC, or cognizant civilian executive assistant or staff assistant, and a copy of the written delegation shall be forwarded to the Secretary of the Navy's Administrative Office for retention.

9. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned according to the records disposition schedules found on the Directives and Records Management Division (DRMD) portal page:

<https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/SitePages/Home.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact your local Records Manager or the DRMD program office.

10. Information Management Control. The reporting requirements contained in enclosure (1), paragraphs 4b(12) and 5e(5) have been assigned to SECNAV report control symbol 5430-1.



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RESPONSIBILITIES

1. SECNAV. References (a) and (d) outline the responsibilities of the SECNAV to the Secretary of Defense (SECDEF) and those responsibilities within the DON for its functioning and efficiency. References (a) and (e) outline the responsibilities of the SECNAV to the SECDEF when the U.S. Coast Guard is operating as a Service in the Navy. Reference (a), as well as other applicable laws and regulations, identifies specific assignments of authority and responsibility. In the event of the death, permanent disability, or resignation of the SECNAV, section 8017 of reference (a) and reference (f), augmented by applicable SECNAV instruction, determine succession.

2. UNSECNAV. The UNSECNAV is designated as the deputy and principal assistant to the SECNAV, and acts with full authority of the SECNAV in managing the DON. The UNSECNAV serves as the Chief Operating Officer of the Department. The UNSECNAV shall promptly and fully inform the SECNAV regarding any action which the UNSECNAV has taken involving or affecting the DON, as well as significant matters involving or affecting the DON. Per section 904(b) of reference (g), the UNSECNAV is also the Department's Chief Management Officer. As the Chief Management Officer, the UNSECNAV is required to perform the duties set forth in section 2222 of reference (a), including establishing and implementing measures to control and reduce costs; issuing guidance related to the planning, programming and control of investments in covered defense business systems; and serving as the appropriate official for defense business systems unless otherwise directed. Additionally, the UNSECNAV oversees intelligence activities, intelligence policy, intelligence-related activities, special access programs, DON critical infrastructure and sensitive activities within the DON. The UNSECNAV will be supported by staff assistants in performing duties including, but not limited to, the duties of the Chief Management Officer; Policy; and Intelligence and Security.

3. Civilian Executive Assistants and Staff Assistants: General Responsibilities. Civilian executive assistants and staff assistants are authorized and directed to act for the SECNAV and the UNSECNAV within their assigned areas of responsibility and to supervise all functions and activities internal to their offices and assigned field activities, if any. They are ultimately responsible to the SECNAV and the UNSECNAV for the

use of resources and the functioning and efficiency of all activities under their supervision or control. This instruction delegates to the civilian executive assistants and the staff assistants only those duties and authorities which by law the SECNAV can properly delegate. Under the direction, authority, and control of the SECNAV and the UNSECNAV, each civilian executive assistant and staff assistant, within their assigned area of responsibility, shall:

- a. Perform the functions required or authorized by law.
- b. Establish management policies, strategic direction, systems, procedures, and standards, and make decisions that are necessary for effective administration in their respective areas of responsibility.
- c. Review and evaluate actions regarding program development and execution.
- d. Issue directives concerning matters over which they exercise control or supervision after coordination with other civilian executive assistants and staff assistants.
- e. Recommend fundamental policies, orders, or directives for issuance by the SECNAV, in executing the responsibilities described in paragraphs 1 and 2 of enclosure (1), which are considered necessary for the effective administration of the DON and beyond the scope of their individual responsibilities.
- f. Organize and supervise the offices and organizations as assigned by the SECNAV and the UNSECNAV.
- g. Act as approving authority on behalf of the SECNAV in the DoD issuances coordination (SD-106) process.
- h. Perform other duties as assigned by the SECNAV and the UNSECNAV.
- i. Coordinate with appropriate offices within the Department of Defense, Department of the Navy, and other federal agencies on matters of mutual concern.

4. Civilian Executive Assistants

a. ASN (EI&E). The ASN (EI&E) is the principal advisor to the SECNAV on energy, climate, installation, and environment matters. The principal duty of the ASN (EI&E) shall be the overall supervision of energy, climate, installation, environment, and safety matters for the DON. The ASN (EI&E) establishes policies and procedures for, provides strategic direction to, and oversees all DON functions and programs involving Navy and Marine Corps installations and contingency bases, real estate, infrastructure, energy, resilience, environment, safety and occupational health, strategic sourcing (including implementation of reference (h)), and the use of enterprise systems, maps, and data to manage installations. A Principal Deputy will assist the ASN (EI&E) in the execution of these duties. The ASN (EI&E) shall:

(1) Serve as the senior official responsible for representing and communicating DON positions to Congress on all energy, climate, installation, environment, and safety matters delegated per this instruction or otherwise, in coordination with the Office of Legislative Affairs and other DON stakeholders, as appropriate.

(2) Liaise with Federal agencies and non-Federal entities including State agencies, tribal governments, non-governmental organizations, institutes of higher education, and industry, as appropriate, to communicate DON positions or negotiate agreements related to ASN (EI&E) functions and programs.

(3) Coordinate with the ASN (RD&A), OPNAV, and HQMC, as appropriate, to ensure civil infrastructure, energy, resilience, environmental, safety and occupational health, water, and installation management considerations are addressed by materiel developers, integrated into acquisition program planning and documentation, and accounted for during milestone decision reviews.

(4) Coordinate with the ASN (FM&C), OPNAV, and HQMC, as appropriate, to ensure civil infrastructure, energy, climate, environmental, safety and occupational health, water, and installation requirements are integrated into planning, programming, and budgeting materials and decisions.

(5) Serve as the principal advisor to the SECNAV and UNSECNAV on climate matters and develop and maintain a climate strategy for the DON.

(6) Exercise overall responsibility for real estate contracting actions executed by all DON components.

(7) Integrate with Navy and Marine Corps offices to enable assessment of current and future range requirements and capabilities, and identify and address land, sea, and air encroachment issues and mitigate shortfalls.

(8) Serve as principal advisor to SECNAV and UNSECNAV on tribal matters.

(9) Establish programs, policies, and procedures, and oversee their execution and the implementation of DON authorities related to:

(a) Installation energy and resilience, which includes increasing reliability, resiliency, and efficiency to enhance mission effectiveness and improve operational flexibility, and addressing energy, climate, facility-related cyber controls, water security, and conservation to mitigate mission-related risks ashore. Approve large-scale, alternatively financed energy or infrastructure projects and energy savings programs.

(b) Environmental protection, including environmental planning and associated decision documents, installation restoration, munitions response, pollution prevention, compliance, marine resources protection, ocean policy, and natural and cultural resources conservation. Act as Natural Resources Trustee under the Oil Pollution Act of 1990 and the Comprehensive Environmental Response, Compensation, and Liability Act.

(c) Acquisition, use, planning, accountability, management, and disposal of real property, Stewardship Land and Heritage Assets classified as real property, housing, and other facilities, including utility systems, roads, buildings, and other civil infrastructure.

(d) Construction, operation, management, maintenance, and repair of housing and other facilities, including utility systems, roads, buildings, and other civil infrastructure.

(e) Establishment and disestablishment of DON shore (field) activities and permanent homeport/station assignments except those temporary changes incident to the start or completion of maintenance availabilities of less than 18 months duration.

(f) Closures and realignments of DON real property assets (e.g., installations, bases, sites) under applicable laws, including disposition of personal property associated with such closures and realignments.

(g) Military Housing Privatization Initiative public-private ventures, including reviews to determine the long-term financial viability of DON military housing.

(10) Serve as the DON Designated Agency Safety and Health Official, liaise with the Occupational Safety and Health Administration, and manage, oversee, and administer a comprehensive DON Safety and Occupational Health (SOH) program. The DON SOH program shall include policy and oversight for risk management, mishap prevention, operational and civilian safety, traffic and off-duty recreational safety, occupational health, emergency management, and fire and emergency services. The DON SOH program shall not include naval nuclear reactor and associated nuclear propulsion plant safety or DON contractor operations where the contractor is directly responsible for complying with Federal and State safety and health standards.

b. ASN (FM&C). The ASN (FM&C) is the SECNAV's principal financial advisor and is responsible for all matters relating to financial management and comptrollership within the DON. The ASN (FM&C) has sole responsibility for comptrollership within the Office of the SECNAV, OPNAV, and HQMC. No other office or entity may be established or designated therein to perform these responsibilities. The ASN (FM&C) will be assisted in the execution of duties by a principal deputy. The ASN (FM&C) shall:

(1) Liaise with the Under Secretary of Defense (Comptroller) and with Assistant Secretaries of Defense, as appropriate and relevant, in matters of mutual concern.

(2) Liaise with the Government Accountability Office (GAO), the Office of Management and Budget (OMB), and the Inspector General of the Department of Defense (DoD IG) on financial matters.

(3) Liaise with the Defense Finance and Accounting Service and other organizations, as necessary, on matters relating to financial accounting, disbursing (finance), and related automated system support.

(4) Liaise with the Congressional appropriations committees on all matters and with the Office of Legislative Affairs, the Congressional liaison offices of the SECDEF, and the other Military Departments for all appropriations matters.

(5) Oversee the Planning, Programming, Budgeting, and Execution System. In furtherance of this responsibility, the ASN (FM&C) shall perform all of the functions and responsibilities assigned by the Secretary.

(6) Establish principles, policies, and procedures to supervise and direct the preparation of budget estimates.

(7) Exercise full responsibility for the oversight and approval of the design, implementation, and requirements management of financial management systems, and for elements related to financial management in systems that are designed for purposes other than financial management, including, but not limited to:

(a) Systems for cash management, credit management, and debt collection.

(b) Systems for the accounting for the quantity, location, and cost of property and inventory.

(8) Carry out the responsibilities delegated to the DON by the Under Secretary of Defense (Comptroller) in establishing and supervising the execution of principles, policies, and

procedures to be followed in connection with organizational and administrative matters relating to:

- (a) The preparation and execution of budgets.
 - (b) Fiscal, cost, operating, and capital property accounting.
 - (c) Progress and statistical reporting.
 - (d) Financial Management Workforce.
- (9) Establish policy and set standards for cost analysis and estimating with respect to DON acquisition programs.
- (10) Guide, direct, and coordinate the education, training, and career development of DON financial management personnel.
- (11) Select, promote, evaluate the performance of, and recommend the removal of comptrollers and deputy comptrollers of the DON's budget submitting offices, with the coordination of the commanding officer or head of activity serving as the first line supervisor.
- (12) Prepare and submit Departmental financial statements.
- (13) Prepare Departmental statement of assurance for SECNAV/UNSECNAV submission to SECDEF.
- (14) Lead DON efforts toward preparation for and execution of financial statement audits, and work with accountable DON executives to ensure that audit deficiencies are corrected using sustainable solutions.
- (15) Lead the DON Management Internal Control Program.
- (16) Support the Undersecretary in the establishment and implementation of measures to control and reduce costs.

c. GC of the Navy. The GC of the Navy is the chief legal officer of the Department of the Navy and heads the Office of the General Counsel (OGC). The GC maintains a close working

relationship with the JAG and the Staff Judge Advocate to the CMC (SJA to the CMC) on all matters of common interest. The legal opinions issued by the GC are the controlling legal opinions within the DON. The responsibilities assigned to the GC by this instruction do not affect determinations required by law to be made by the JAG or the SJA to the CMC. The GC will be assisted in the execution of duties by a principal deputy. The GC shall:

(1) Provide or supervise the provision of legal advice and services to the SECNAV, the UNSECNAV, the civilian executive assistants, and the staff assistants on all matters affecting the DON.

(2) Provide or supervise the provision of legal services in subordinate commands, organizations, and activities in the following areas: acquisition law, including international transactions; business and commercial law; real and personal property law; civilian and military personnel law; labor law; fiscal law; environmental law; intellectual property law; intelligence and national security law; law pertaining to cyberspace; medical and health affairs law (including credentialing); education law; ethics and standards of conduct; and Freedom of Information Act (FOIA) and Privacy Act law. In coordination with the JAG and the SJA to the CMC, provide such other legal services as may be required to support the mission of the Navy and the Marine Corps, or the discharge of the GC's responsibilities as described in this instruction.

(3) Conduct litigation involving the areas enumerated above and oversee all litigation affecting the DON.

(4) Supervise attorneys within the OGC, including the authority to appoint, reassign, transfer, promote, evaluate the performance of, and remove attorneys in the OGC.

(5) Serve as the qualifying authority for all DON civilian attorneys, and exercise position classification and management authority.

(6) Serve as the Designated Agency Ethics Official of the DON.

(7) Liaise with the DoD and Military Department GCs in matters of mutual concern.

(8) Coordinate with the Department of Justice as appropriate.

(9) Oversee the DON Acquisition Integrity Program.

(10) Manage the DON Alternative Dispute Resolution Program.

(11) In coordination with the JAG and SJA to the CMC, provide or supervise legal advice and services with respect to legislation.

(12) Advise and assist the DUSN (I&S) regarding the oversight of NCIS.

(13) In coordination with the JAG and SJA to the CMC, provide legal advice regarding intelligence activities, intelligence-related activities, special access programs, and sensitive activities within the DON to help ensure that they are conducted in a legal manner.

(14) Advise and assist the UNSECNAV regarding the oversight of all DON intelligence activities (including foreign intelligence and counterintelligence), intelligence-related activities, special access programs, sensitive activities, and alternative compensatory control measures.

(15) Advise and assist SECNAV in the oversight of all DON law enforcement and related investigative activities, including criminal and administrative investigations.

d. ASN (M&RA). The ASN (M&RA) is responsible for the overall supervision and oversight of manpower and reserve component affairs of the DON, including the development of programs and policy related to military personnel (active, reserve, and retired), their family members, and the civilian workforce; the tracking of the contractor workforce; and, the oversight of Human Resources systems with the DON. The ASN (M&RA) will be assisted in the execution of duties by a principal deputy. The ASN (M&RA) shall:

(1) Liaise with the Under Secretary of Defense (Personnel and Readiness), the Assistant Secretaries of Defense for Manpower and Reserve Affairs, Health Affairs, Readiness, and the Executive Director for Force Resiliency, other Under and Assistant Secretaries of Defense, as appropriate and relevant, in matters of mutual concern.

(2) Develop, administer and manage all DON civilian career senior executive policies and programs, including, but not limited to; Senior Executive Service, Senior Leaders, scientific, highly qualified experts, intelligence and national security senior executives.

(3) Serve as the Chief Diversity Officer and the Senior Advisor for Diversity and Inclusion for the DON.

(4) Develop, administer, and evaluate all civilian personnel management and equal employment opportunity programs.

(5) Provide oversight and direction on DON policies regarding the accession, development, and retention of active and reserve component personnel.

(6) Develop and oversee policies and programs designed to enhance personal and family readiness.

(7) Develop and oversee policies and programs designed to enhance the quality of life of DON military personnel and family members, to include Non-Appropriated Fund (NAF) programs involving Morale, Welfare and Recreation, Military Resale, NAF procurement and construction; Dependent Education; Navy/Marine Corps Relief Society; Child and Youth Programs; and the Exceptional Family Member Program.

(8) Supervise and coordinate with the Surgeon General of the Navy the execution of DON medical and health programs including health productivity management and development of human science research.

(9) Supervise DON's drug testing and demand reduction programs.

(10) Oversee policies and programs relating to Casualty Support Programs; Mortuary Affairs matters; and Prisoner of War

(POW) and Missing in Action (MIA). Liaise with Service Casualty offices, Defense POW/MIA Accounting Agency, and other organizations, as necessary for execution of associated policies.

(11) Develop and monitor execution of the DON's Human Capital and Diversity and Inclusion strategies.

(12) Analyze the Total Force structure as related to workforce requirements, utilization, readiness, and support. Administer and implement controls over military and civilian personnel strengths and compositions for the DON. Establish and issue guidance to be used by DON for determining the most appropriate and cost efficient mix of military, civilian, and contractor personnel to perform the mission of the DON.

(13) Chair the Total Force Integration Board.

(14) Conduct DON manpower policy and program analyses and research.

(15) Strengthen and promote the resiliency and readiness of the Total Force through the development of integrated policies, oversight, and synchronization of activities in the areas of personnel risk reduction and suicide prevention.

(16) Oversee the:

(a) DON-Sexual Assault Prevention and Response Office (DON-SAPRO). DON-SAPRO serves as the DON's source of subject matter expertise, primary advisor, and representative for matters throughout the DON related to Sexual Assault Prevention and Response (SAPR). DON-SAPRO shall:

1. Advise and assist the DON on SAPR requirements, programs, and related activities within the DON, Navy, and Marine Corps.

2. Formulate department-wide strategic plans, program objectives, policies, and standards to reduce the incidence of sexual assaults and sexual harassment involving Sailors and Marines, to provide coordinated and compassionate support for victims of sexual assault and sexual harassment, and

to hold perpetrators of sexual assault and sexual harassment appropriately accountable.

3. Liaise and act as DON primary point of contact for SAPR and sexual harassment matters with the Office of the Secretary of Defense (OSD), the Military Services and Departments, Congressional committees, Federal agencies and offices, and other entities, as appropriate and relevant, in matters of mutual concern.

4. Conduct research and other inquiries to identify best practices and state-of-the-art approaches to combating sexual assault and sexual harassment within the Department

5. Conduct pilot projects and assessments to improve training and other objectives related to reducing the incidence of sexual assaults and sexual harassment involving Sailors and Marines, providing compassionate support for victims of sexual assault and sexual harassment.

6. Conduct statistical assessments of available information about the nature of sexual assaults involving Sailors and Marines, the victims, the offenders, and the outcome of any legal proceedings in connection with the assault.

7. Serve as the primary DON point of contact for OSD in requests for summary information and statistical data on sexual assault and sexual harassment incidents involving Sailors and Marines, and serve as the central conduit for forwarding any such information or data outside the DON.

8. Coordinate periodic meetings of the DON Sexual Assault Advisory Council, along with other Departmental forums in support of SAPR response efforts.

9. Advocate for resources required to efficiently and effectively implement DON-related policy across the DON enterprise per DoD policies.

(b) SECNAV Council of Review Boards (Naval Discharge Review Board, Naval Clemency and Parole Board, Naval Physical Evaluation Board, Combat-Related Special Compensation Board, Traumatic Service Members Group Life Insurance Appeals Navy

Department, Board of Decorations and Medals, and Personnel Security Appeals Board).

(c) Board for Correction of Naval Records.

(d) National Navy Reserve Policy Board.

(e) Marine Corps Reserve Policy Board.

(f) Secretary of the Navy Retiree Council.

(g) Fisher House Program Board of Directors.

(17) Develop and implement programs for leadership, equal opportunity, gender integration, diversity, and related issues.

(18) Conduct secretarial review of the general court-martial convening authority's action on "complaints of wrong" against commanding officers or other superiors, under article 138 of the Uniform Code of Military Justice, or reference (b).

(19) Serve as principal advisor to the SECNAV, the UNSECNAV, the CNO, and the CMC on all matters related to the DON's education enterprise.

(a) Oversee the Naval Education Enterprise to include: the U.S. Naval Academy, Naval Reserve Officers Training Corps, U.S. Naval War College, Naval Postgraduate School, Marine Corps University, DON executive fellowship programs, and any future educational components established by the DON.

(b) As the DON's Education Executive, oversee all DON education matters, such as education strategy, policy, boards, management of degree granting institutions, curriculum, and program coordination and integration.

(c) Manage the Naval University System Governance Structure and exercise decision authority on matters designated by SECNAV.

(d) Establish and manage the Naval Community College.

(e) Represent the SECNAV during the budget formulation process for all educational matters.

(f) Review all proposed language for use in officer promotion and command selection precepts that indicate desired educational performance and levels of minimum achievement required, and provide specific instructions to consider learning as an indicator of leadership potential.

(20) Provide civilian human resources and equal employment opportunity office support services to the DON Secretariat.

(21) Oversee the Director DON/AA. The Director DON/AA is responsible for administrative, logistical, operational, and other customer support services as required for the efficient operation of the DON Secretariat, except for those services provided by the civilian executive assistants and staff assistants. The DON/AA will work closely with the UNSECNAV's staff, civilian executive assistants, staff assistants and other officials to support DON priorities and directed business operations.

e. ASN (RD&A). The ASN (RD&A) has overall responsibility within the Office of the SECNAV, OPNAV, and HQMC for the acquisition function, except for the determination of military requirements and the operational test and evaluation of military capabilities. No other office or entity may be established or designated therein to perform this responsibility. The ASN (RD&A) will be assisted in the execution of duties by two principal deputies, one military and one civilian. The ASN (RD&A) shall:

(1) Liaise with the Under Secretary of Defense (Research and Engineering) and Under Secretary of Defense (Acquisition and Sustainment) (USD (A&S)) and with Assistant Secretaries of Defense, as appropriate and relevant, in matters of mutual concern.

(2) Serve as the DON Service acquisition executive with responsibility for the management of the defense acquisition

system within the DON and represent the DON with USD (A&S) and Congress on all matters related to acquisition policy and programs.

(3) Serve as the DON senior procurement executive and perform the functions of that position as established by law, executive order, and regulation.

(4) Establish policy and procedures and be responsible for overall supervision of research, development, acquisition, and sustainment (including maintenance) matters of the DON consistent with reference (a).

(5) Ensure that CNO or CMC, as appropriate, concurs with the cost, schedule, technical feasibility, and performance trade-offs made with regard to a major defense acquisition program consistent with reference (a).

(6) Recommend milestone decisions on Acquisition Category (ACAT) ID and IAM programs, and serve as the program decision authority for ACAT IB, IC, IAC, II, and III programs.

(7) Establish policy, procedures, and oversight concerning competition, product integrity, the viability of the defense industrial base, and, in coordination with the GC of the Navy, procurement integrity and accountability.

(8) Establish and appoint membership of the Navy Contract Adjustment Board.

(9) Provide oversight of the DON's international research, development, and acquisition efforts including:

(a) Security assistance programs.

(b) International cooperation acquisition programs.

(c) Technology transfer.

(d) Arms control agreement implementation and compliance.

(10) Approve Key Leadership Position designations and assignments for program executive officers, major program

managers, and direct reporting program managers after coordinating with the CNO or the CMC, and the USD (A&S), as appropriate.

(11) Provide policy and oversight of those management and technical activities needed to ensure that integrated logistics support is established to support new systems and system upgrades to required levels of operational effectiveness and safety.

(12) Provide oversight for DON Research, Development, Test, and Evaluation (RDT&E) investments and for conducting portfolio affordability analyses for acquisition programs.

(13) Establish policy and provide oversight for acquisition workforce management and career development.

(14) Co-chair the Technology Transfer and Security Assistance Review Board and serve as the DON implementation and compliance manager for arms control agreements.

(15) Supervise the CNR and provide oversight for Naval research conducted to develop military capabilities.

(16) Supervise the Director, Navy International Programs Office.

(17) Supervise the program executive officers and direct reporting program managers.

(18) Supervise the commanders of all systems commands for acquisition matters.

(19) Grant approvals and make determinations regarding leases, sales, donations, transfers, or disposals of ships or other personal property, except for personal property at a base closed or realigned under base closure procedures.

(20) Grant approvals and make determinations regarding sales of government goods and services to private parties (for example, DON performing work for private parties or generating partnering agreements with private parties).

(21) Ensure adequate policies are in place and provide oversight for property accountability and management within the DON for Inventory, Operating Materials & Supplies, General Equipment, and Government Furnished Property.

(22) Oversee cost analysis and the development of independent cost estimates with respect to DON acquisition programs.

5. Staff Assistants. The Staff Assistants assist the SECNAV, the UNSECNAV, the civilian executive assistants, OPNAV, and HQMC. They perform specific duties and responsibilities as the SECNAV and UNSECNAV assign or as required by law.

a. DUSN (Policy). DUSN (P) will serve as the principal civilian advisor on defense and foreign policy; defense and naval strategy; policy implications of naval force design, naval force posture, and emerging naval capabilities and concepts; and military readiness. In this capacity, the DUSN (P) shall:

(1) Formulate department-wide strategic plans, policies, standards, and program guidance in support of national security and foreign policy objectives.

(2) Serve as the lead agent within the DON for the prioritization, integration, and oversight of defense, foreign, and security cooperation policies and strategic plans.

(3) Advise the SECNAV and UNSECNAV on the policy implications of naval force design, naval force posture, and key emerging naval capabilities and concepts.

b. DUSN (Intelligence and Security). DUSN (I&S) will serve as the principal civilian advisor on intelligence; defense sensitive support, signature reduction, sensitive activities, and intelligence-related support activities; and Special Operations and Irregular Warfare. In addition, DUSN (I&S) will serve as the DON Security Executive/Senior Agency Official and lead for the DON Security Enterprise. In this capacity, the DUSN (I&S) shall:

(1) Advise and assist the SECNAV and UNSECNAV in the execution of their statutory intelligence responsibilities.

(2) Advise the SECNAV and UNSECNAV on the execution and oversight of defense sensitive support, signature reduction, sensitive activities, and intelligence-related support activities.

(3) Advise and assist the SECNAV and UNSECNAV on security policy and oversight matters and serve as the DON Security Executive/Senior Agency Official as assigned.

(4) Oversee NCIS on all matters except for such matters specifically reserved to other DON officials by applicable law or regulation.

c. CHINFO. CHINFO commands the office of the CHINFO and is the direct representative of the SECNAV in all internal and external communications matters. The CHINFO has sole responsibility for Public Affairs (PA) within the Office of the SECNAV and the DON, and has a deputy for Marine Corps matters. No other office or entity may be established or designated therein to perform this responsibility. The CHINFO shall:

(1) Act as principal spokesperson for the DON through interactions with the media and the public.

(2) Ensure sufficient policies exist for the effective conduct of internal and external communication activities in the DON.

(3) Develop and execute internal and external communication programs.

(4) Provide or supervise the provision of all internal and external communication counsel to commanders and other heads of activities, communication processes, capabilities, systems, and other aspects related to communication throughout the DON. The CNO and the CMC will conduct their respective Services' internal and external communications programs, and implement the SECNAV's PA policy and directives, per CHINFO guidance.

(5) Support performance of the PA function for the Marine Corps through the Deputy CHINFO for Marine Corps Matters.

(6) Report as an additional duty to the CNO for support of the CNO responsibilities outlined above, and provide such staff support as the CNO considers necessary to perform those duties and responsibilities.

(7) Coordinate those Navy and Marine Corps activities of mutual interest.

(8) Determine staffing requirements for the Office of Information, ensuring that the SECNAV, CNO, and CMC are provided support necessary to perform PA related duties and responsibilities.

(9) Serve as the DON PA workforce community leader and develop PA workforce policies, plans, and guidance, in coordination with the ASN (M&RA), to ensure the DON has sufficiently trained personnel in PA competencies.

(10) Exercise command and control over all CHINFO field activities and subordinate commands including Navy Offices of Information East and West, Navy Office of Community Outreach, and Navy Public Affairs Support Element.

(11) Act as command assist official for the U.S. Navy Band.

(12) Maintain continuous and direct liaison with DoD and other governmental agencies, in connection with the above matters.

d. CLA. The CLA is responsible for the Office of Legislative Affairs. The CLA has sole responsibility for legislative affairs within the Office of the SECNAV and the DON (except as it relates to appropriations committees). No other office or entity may be established or designated therein to perform this responsibility. The CLA shall:

(1) Develop, coordinate, and process DON actions relating to proposed legislation, Executive Orders, and Presidential proclamations sponsored by or officially referred to the DON.

(2) Develop, coordinate, and process DON actions relating to congressional investigations and other pertinent matters affecting relations between Congress and the DON.

(3) Provide Members and Committees of Congress with information concerning the actions, plans, and programs of the DON, where appropriate.

(4) Monitor and evaluate congressional proceedings and other congressional actions affecting the DON and provide pertinent information to appropriate DoD officials and offices.

(5) Coordinate and make arrangements for the presentation of all DON matters before Congress.

(6) Process correspondence from Members of Congress in matters of personal interest involving their constituents.

(7) Coordinate delivery of classified and other sensitive information to Congress, per prescribed policies.

(8) Supervise travel arrangements for congressional travel undertaken as an official responsibility of the DON.

(9) Maintain continuous and direct liaison with Congress, DoD, and other governmental agencies in connection with the above matters.

e. CNR. The CNR shall command the Office of Naval Research (ONR) and assigned shore activities. The CNR is the DON's Science and Technology (S&T) Executive, responsible for S&T management, policy, and oversight for the SECNAV. The CNR reports to ASN (RD&A), working via the DASN (Research, Development, Test & Engineering). The CNR shall:

(1) Pursuant to reference (a), encourage, promote, plan, initiate, and coordinate naval research, including programs for which funds are provided in the basic research, applied research, and advanced technology budget activities of the DON RDT&E budget.

(2) Conduct naval research in augmentation of and in conjunction with the research and development conducted by other agencies and offices of the DON.

(3) Supervise, administer, and control activities within or for the DON relating to patents, inventions, trademarks, copyrights, and royalty payments, and matters connected therewith.

(4) Manage and execute programs for which funds are provided in the basic research, applied research, and advanced technology budget activities of the DON RDT&E budget, in such a manner that will foster the transition of S&T to higher levels of RDT&E.

(5) Serve as the responsible office for the S&T budget activities within the Navy RDT&E (RDT&E,N) appropriation on behalf of the ASN (RD&A). This responsibility entails semi-annual certification of DON budget execution reports on behalf of all Budget Submitting Offices, across all RDT&E,N budget activities.

(6) Execute and administer contracts, grants, cooperative agreements, and other transactions for services and materials to conduct research or make or secure reports, tests, models, or apparatus.

(7) Represent the DON on the Defense Science Board and administer and coordinate the efforts of the Naval Research Advisory Committee.

(8) Provide policy direction and oversight to the Naval Research Laboratory.

(9) In coordination with the OSBP, manage the DON Small Business Innovative Research Program and Small Business Technology Transfer (STTR) Program.

(10) Direct, as technical manager, the Naval S&T Reserve Program.

(11) Manage the DON Domestic Technology Transfer Program. Cultivate collaboration between DON S&T communities and industry to promote collaborative efforts resulting in the transfer of military technology to the commercial sector.

(12) Manage and execute the DON Manufacturing Technology Program, collaborating with industry to improve manufacturing techniques and procedures tied to key components of naval systems, fostering improved quality and cost reduction.

(13) Manage the DON international S&T strategy by fostering cooperation in areas of mutual interest through ONR Global Offices and be responsible for S&T policy as it relates to Independent Research and Development within the DON.

(14) Manage the Naval Science, Technology, Engineering and Mathematics (STEM) Coordination Office and align service-wide STEM education and outreach efforts as the Naval STEM Executive.

(15) Manage the DON Historically Black Colleges and Universities/Minority Institutions Program.

(16) Manage and coordinate the DON Ocean S&T program.

f. SAIM/DON CIO. The SAIM/DON CIO is the Department's Senior Information Management (IM), Information Technology (IT) (including national security systems), and Information Resources Management (IRM) official. As such, the SAIM/DON CIO is the senior official and governance lead for all matters involving enterprise architecture, electromagnetic spectrum, data strategy, cybersecurity, cyber Readiness, records management, privacy, information disclosure under the FOIA, and civil liberties. The SAIM/DON CIO reports directly to the SECNAV on those matters required by law, regulation, and policy, and oversees the implementation and enforcement of applicable Government wide guidance. DoD and DON information technology management data and information are viewed as a strategic asset and warfighting capability. The SAIM/DON CIO is responsible for modernizing IT infrastructure, innovating and deploying new capability, and defending naval information wherever it resides. The SAIM/DON CIO oversees the IM, IT, and IRM functions within the DON, and works closely with civilian executive and staff assistants to unify DON efforts to design, deliver, operate, and defend a fully integrated naval enterprise network that will drive competitive advantage and increase naval combat power. The Chief Information Security Officer (CISO) supports the SAIM/DON CIO and serves as the DON Senior Information Security

Officer and have a direct reporting relationship to the Secretary for cyber readiness. The SAIM/DON CIO shall:

(1) Serve as the DON lead and accountable official for external engagement as it pertains to IM, IT, IRM functions except for such matters specifically reserved to other DON officials by applicable law or regulation.

(2) Establish and enforce standards and policies governing the information environment and architecture, including:

(a) Collaborate with ASN (RD&A), the acquisition community, and requirements owners in setting the standards for technical architecture.

(b) Establish and enforce IM, IT, data, and technology risk policies, procedures, standards, and control techniques.

(c) Provide oversight of the process of developing and maintaining the DON IT enterprise architecture and assess compliance with DoD and Federal interoperability standards.

(d) Ensure adequate policies are in place and provide full oversight for property accountability and management within the DON for Internal Use Software.

(3) Provide strategic oversight, policies, and procedures for the enterprise approach to DON Electromagnetic Spectrum Operations, and protect DON Electromagnetic Spectrum capabilities and operations at the national and international regulatory levels.

(4) Manage the Chief Data Officer (CDO) as the Senior Data Management Official who is responsible for all data management activities across all mission areas to include Enterprise Information Environment Mission Area, DoD portion of Intelligence Mission Area, Warfighting Mission Area, and Business Mission Area. As part of the SAIM/DON CIO organization, the CDO shall:

(a) Serve as the senior advisor to the SECNAV and SAIM/DON CIO regarding data issues.

(b) Provide oversight of strategic planning for all data management functions to ensure Naval data needs are satisfied.

(c) Develop, coordinate, and enforce data policies, processes, and standards in coordination with the SAIM/DON CIO, including, but not limited to: data governance, data lifecycle management, data exchange and interoperability, IRM, and Records Management.

(d) Establish and provide oversight for the development, maintenance, and management of the DON enterprise data environment.

(e) Ensure data management policies, processes, and standards are included in acquisition milestone decision review processes, implementation of solutions, and ongoing operations and maintenance/modernization cycles.

(f) Ensure data management operations and decisions are integrated with organizational planning, budget, financial management, human resources management, and program decisions.

(g) Serve as the DON's senior member of the Federal and DoD CDO Councils.

(5) Review the DON budget proposal for IT and national security system expenditures and investments. The SAIM/DON CIO shall annually submit to the DoD CIO a report containing comments with respect to all such proposed budgets, together with the certification regarding whether each proposed budget adequately and appropriately addresses the DOD's IT and national security system concerns from both an enterprise efficiency and cybersecurity perspective.

(6) Provide oversight for IT capital planning and IRM. Influence and approve resource decisions pertaining to enterprise architecture, IT, cybersecurity, and digital workplace capabilities.

(7) Provide oversight of strategic planning for all IM environments, information systems and IT capabilities, and

participate in the development of DON strategies and adoption plans for new and emerging technologies.

(8) Provide final approval for the protection of information and systems through the DoD Risk Management Framework (RMF) Authorization-To-Operate process.

(9) In coordination with DON Deputy CIO (Navy) (DDCIO(N)) and DON Deputy CIO (Marine Corps) (DDCIO(MC)), appoint Service Authorizing Officials to make balanced risk based decisions for the operation of DON information systems with the exception of authorization decisions for systems with residual levels of High Risk or Very High Risk which will be approved by the SAIM/DON CIO.

(10) Be responsible for the remediation of IT General Control deficiencies and collaborate with ASN (FM&C) to prioritize audit initiatives and accountability for remediation at the Senior Agency Official level, and to promote timely stakeholder engagement.

(11) Ensure training and oversight of personnel with significant responsibilities for cyberspace workforce. Serve as DON lead for cyberspace workforce management program, including establishing, resourcing, implementing, and assessing cyberspace workforce management program for all DON personnel.

(a) In coordination with ASN (M&RA) support the identification of the total manpower requirement to perform cyberspace work in the DON.

(b) In coordination with ASN (M&RA), the DON PCA, CNO, and CMC ensure cyberspace workforce training is resourced, sustained, and provided with SAIM/DON CIO oversight.

(c) Identify, establish, resource, implement, sustain, and assess DON-component specific cyberspace workforce role training, qualifications, and standards.

(d) Serve as DON member to the Cyber Workforce Management Board.

(12) Develop and maintain DON strategic guidance for information management and cyber security.

(13) Support the UNSECNAV in the execution of his duties as Chief Management Officer by providing data, information, and analysis related to defense business systems and covered defense business systems.

g. JAG. The JAG commands the Office of the JAG and is the Chief of the Judge Advocate General's Corps. The JAG maintains a close working relationship with the GC and SJA to the CMC on all matters of common interest. The responsibilities assigned to the JAG by this instruction do not affect determinations required by law to be made by the GC or SJA to the CMC. The JAG is the DoD representative for ocean policy affairs. The JAG shall:

(1) Exercise the responsibilities and perform the duties and functions required or authorized by law.

(2) Provide legal and policy advice to the SECNAV on military justice, administrative law, claims, investigations, operational and international law, legal assistance, civil law, environmental law, intelligence, and litigation involving matters under JAG practice areas.

(3) In coordination with the GC, provide or supervise legal advice concerning legislation.

(4) In coordination with the GC and SJA to the CMC, provide legal advice regarding the execution and oversight of compartmented programs and sensitive activities within DON to help ensure that they are conducted in a legal manner.

(5) Act on other matters as directed by the SECNAV.

h. Naval Inspector General (IG). The Naval IG is the senior investigative official in the DON and the principal advisor to the SECNAV, UNSECNAV, CNO, and CMC on all matters concerning IG functions, including, but not limited to, inspections and investigations. No other office or entity within the Office of the SECNAV, OPNAV, or HQMC may be established or designated to perform IG functions. To accomplish these functions, Office of the Naval Inspector General (NAVINSGEN) personnel shall have unrestricted access, by any means, to any information maintained by any DON activity,

that the Naval IG deems necessary, unless specifically restricted by the SECNAV. All DON personnel shall respond to any request or inquiry by the Naval IG as if made by the SECNAV. The Naval IG shall:

(1) Issue DON policy and procedures for the conduct of inspections, investigations, and inquiries under the Naval IG's authority and ensure compliance therewith (inspections, investigations, and inquiries are further defined in reference (i)).

(2) Inspect, investigate, or inquire into any and all matters of importance to the DON.

(3) Exercise broad supervision, general guidance, and coordination for all DON inspection, evaluation, and appraisal organizations to minimize duplication of efforts and the number of necessary inspections.

(4) Conduct a thorough analysis of information obtained through investigations, assessments, and inspections to identify areas of strengths and weaknesses in the DON that include, but are not limited to, matters of discipline, integrity, efficiency, safety, health and readiness, and provide appropriate recommendations for improvement.

(5) Serve as the DoD/DON Hotline Program and Military Whistleblower Protection Act manager, excluding acquisition-related fraud and contractor disclosure referrals falling under the cognizance of the GC.

(6) Cooperate with the DoD Office of the Inspector General (DOD OIG).

(7) Provide oversight of intelligence activities, intelligence-related activities, special access programs, and other sensitive activities within the DON.

(8) Serve as the DON coordinator for investigation referrals from the Office of Special Counsel excluding Prohibited Personnel Practice referrals and other matters falling under the cognizance of the GC.

(9) Participate in the audit resolution process.

(10) Support performance of the IG function for the Marine Corps through the Deputy Naval Inspector General for Marine Corps Matters (DNIGMC), a Marine Corps general officer within the NAVINSGEN. The DNIGMC is the senior investigative official within the Marine Corps and the principal Marine Corps advisor to the CMC on all matters concerning inspections and investigations. The DNIGMC shall issue guidance and direct performance of the NAVINSGEN mission and functions as they apply to the Marine Corps. The DNIGMC may communicate directly with the SECNAV concerning Marine Corps matters.

(11) Relationship with NCIS. NCIS is primarily responsible for investigating actual, suspected, or alleged crimes within the DON. As a general rule, the NAVINSGEN shall not conduct investigations that focus on individual criminal activity. Similarly, NCIS shall refrain from conducting investigations concerning the effectiveness of command procedures for good order and discipline or the effectiveness with which command personnel have carried out their duties. In the event that the Director, NCIS, and the Naval IG disagree about which of the two agencies shall handle a particular investigation, the matter shall be referred to the SECNAV for decision.

i. AUDGEN. The AUDGEN is the senior audit official in the DON, the principal advisor to the SECNAV, the UNSECNAV, the CNO, and the CMC on all audit-related matters, and serves as Director of the Naval Audit Service (NAVAUDSVC). The AUDGEN has sole responsibility for auditing within the Office of the SECNAV, OPNAV, and HQMC. No other office or entity may be established or designated therein to perform this responsibility. The AUDGEN, through the NAVAUDSVC, serves as the DON Audit Liaison responsible for coordinating and assisting on all audit matters with the GAO, DoD OIG, other military departments' audit activities, and external audit activities excluding audits performed by independent public accounting firms for the DoD and DON full financial statement audits. As the DON Audit Liaison, serves as the follow up official, overseeing the effective execution of the DON's audit follow up program, and ensures all documents are maintained reflecting formal written responses to Draft and Final reports, Corrective Action Plans, and follow ups to open recommendations, formal requests to close open recommendations, all evidence needed to support the closure

position, and the current status of recommendations to support the Good Accounting Obligation-In Government Act annual report to Congress. Per reference (a), certain positions in the NAVAUDSVC may not be held by a member of the Armed Forces on active duty. To accomplish the audit function, the AUDGEN shall carry out his/her duties in accordance with reference (j). The AUDGEN shall:

(1) Develop and implement DON internal audit policies, programs, and procedures within the framework of generally accepted government auditing standards policy established by the GAO as implemented by the DoD IG.

(2) Conduct internal audits within the DON.

(3) Participate in DoD-wide and Government-wide audit policy groups and DoD joint audit planning groups.

(4) Develop an annual DON audit plan and submit it to SECNAV for approval.

(5) Participate in the audit resolution process.

(6) Oversee audits conducted by NAF organization auditors and DON local audit organizations.

(7) Monitor audit services provided under DON contracts to ensure contracted auditors comply with contract requirements, generally accepted government auditing standards, and DoD audit guidance.

(8) Provide audit assistance to NAVINSGEN, NCIS, and the Acquisition Integrity Office within the OGC.

(9) Coordinate and cooperate about audit matters with DON officials, military service audit organizations (including performance of peer reviews), the DoD IG, the GAO, and officials of other federal agencies or other government officials having audit-related responsibilities.

j. Director for Performance Improvement serves as the DON Chief Performance Improvement Officer and is responsible to the DON Chief Management Officer (i.e., the UNSECNAV) for business operations and performance management of the DON. The Staff

Assistant formulates department-wide strategic plans, program objectives, policies, and standards in support of enterprise performance and risk management. The Staff Assistant will work closely with UNSECNAV, and other civilian executive assistants and staff assistants. The Director for Performance Improvement shall:

- (1) Support the Under Secretary of the Navy in the performance of the duties as the DON Chief Management Officer.
- (2) Implement a management framework based on performance outcomes that drive informed decisions.
- (3) Incorporate Enterprise Risk Management as a decision lens when measuring performance and bringing decisions to an enterprise governance body.
- (4) Develop appropriate performance metrics, visualizations, and insights regarding the strategic priorities, business health, and business operations of the Department.
- (5) Integrate a comprehensive business enterprise framework, including capabilities, data, processes, systems, and infrastructure tied to clearly defined business mission goals and lean portfolio management in conjunction with the DON Chief Information Officer (CIO).
- (6) Provide enterprise analysis support utilizing advanced executive analytics.
- (7) Oversee enterprise performance through a continuous improvement cycle prioritized by outcome measure impacts synchronized across portfolios.

(8) Work with the DON Chief Data Officer (CDO) to ensure DON data is visible, accessible, understandable, linked, trustworthy, interoperable, and secure.

(9) Other duties as identified by SECNAV, UNSECNAV, or as required by existing law.

k. Director, OSBP. The Director, OSBP is the principal advisor to the SECNAV and UNSECNAV for small business programs. In this capacity, the Director, OSBP shall:

(1) Advise and assist the SECNAV and UNSECNAV on small business requirements, programs, and related activities within the DON.

(2) Evaluate and propose policy to ensure maximum practicable opportunity for small businesses of the DON industrial base to participate in DON procurement, while prioritizing the accomplishment of the DON mission.

(3) Perform the duties and responsibilities required by reference (k).

(4) Collaborate with the Small Business Innovation Research/STTR Program director to provide unity of purpose to the public in support of the OSBP mission.

(5) Advocate for resources required to efficiently and effectively implement DON-related policy across the DON enterprise per DoD policies.

l. Director, NCIS. The Director, NCIS is the senior official for criminal investigations and counterintelligence within the DON. As the senior official, the Director, NCIS is the principal advisor to the SECNAV and UNSECNAV, and point of contact within the DoD, for DON law enforcement. The Director, NCIS will work closely with the DUSN (I&S), civilian executive assistants, staff assistants, and other officials. Furthermore, the Director, NCIS is the senior official within the DON for terrorism investigations and related operations designed to identify, detect, neutralize, or prevent terrorist planning and

activities, and provides antiterrorism expertise and services to DON components. NCIS initiates, conducts, and directs criminal, counterintelligence, and terrorism and related investigations and operations as deemed appropriate, across all domains, regardless of command authorization. The Director, NCIS shall advise the SECNAV, UNSECNAV, CNO, and CMC on these matters in a timely manner.

m. Director, DON SAPCO. The Director, DON SAPCO is the senior official designated by the SECNAV responsible for the execution, management, oversight, administration, security, information assurance, and records management for all DON special access programs under the cognizance of the SECNAV. The Director, DON SAPCO is the official point of contact within the DoD for DON special access programs, and also serves as the official point of contact for DON coordination involving non-DON special access programs, with exceptions only as directed by the SECNAV. In the performance of these duties, the Director, DON SAPCO supports the SECNAV and UNSECNAV.

n. PCA. The PCA shall work in close coordination with the SAIM/DON CIO, the DoD PCA, the Defense Digital Service, and the DoD CIO and is responsible for advising the SECNAV, the UNSECNAV, the ASNs, the CNO, the CMC, and appropriate senior military officers, and implementing the DoD Cyber Strategy within the DON by coordinating and overseeing the execution of the DON's policies and programs relevant to the following:

(1) The recruitment, resourcing, and training of military cyberspace operations forces, assessment of these forces against standardized readiness metrics, and maintenance of these forces at standardized readiness levels.

(2) Acquisition of offensive, defensive, and DoD Information Networks cyber capabilities for military cyberspace operations.

(3) Cybersecurity management and operations.

(4) Acquisition of cybersecurity tools and capabilities, including those used by cybersecurity service providers.

(5) Evaluating, improving, and enforcing a culture of cybersecurity warfighting and accountability for cybersecurity and cyberspace operations.

(6) Cybersecurity and related supply chain risk management of the industrial base.

(7) Cybersecurity of DoD information systems, IT services, and weapon systems, including the incorporation of cybersecurity threat information as part of secure development processes, cybersecurity testing, and the mitigation of cybersecurity risks.